

## SCHOOL STAFF and their ROLES - September 2018

| NAME                          | POSITION   | RESPONSIBILITIES  |
|-------------------------------|--|---|
| Gary Wright<br><b>SLT</b>     | <b>Headteacher</b>                                       | School Leadership & Management, Finance, CPD, Appraisal, Child Protection Deputy Officer, Assessment, Pastoral Care & Behaviour, Partnerships, SEF & Community, |
| Alison Forster<br><b>SLT</b>  | <b>Deputy Headteacher</b>                                | <b>Teaching and Learning</b> , Daily Timetables, SDP, Appraisal, ITT Co-ordinator, NQT mentor, Induction & Deputy Designated CP Officer.                        |
| Stacy Nicholson<br><b>SLT</b> | <b>Assistant Headteacher</b><br>Year 1 Teacher           | <b>Inclusion Manager</b> . 0.8 teaching commitment Year 1. Designated CP Officer. Students/volunteers.  |
| Alicia Walker<br><b>SLT</b>   | <b>Assistant Headteacher</b><br>Reception Teacher        | <b>Curriculum Leader</b> . 0.8 teaching commitment reception. A,G&T leader.   |
| Emma Prinn<br><b>SMT</b>      | Year 5 Teacher   | English Leader  |
| Jessie Brown<br><b>SMT</b>    | Year 3 Teacher   | Reading Leader  |
| Victoria Moore<br><b>SMT</b>  | Year 5 SET Teacher                                       | Maths Leader  |
| Sarah Jones<br><b>SMT</b>     | ASD Base Teacher   | SENDCO & ASD Base Lead Teacher  |
| Jayde Davidson                | Reception Teacher  | International Leader<br>Assistant Maths Leader – Teaching Leader  |
| Kimberley Raine               | Reception Teacher<br><i>Currently on maternity leave</i> | MFL Leader<br>Assistant PE Leader   |
| Ellie Shepherd                | Year 1 Teacher   | NQT – shadow science leader   |
| Claire Swinburn               | Year 2 Teacher   | SMSC/PSHCE Leader<br>Assistant Maths Leader   |
| Cara Fowler                   | Year 2 Teacher   | Music Leader  |
| Christine Robertson           | Year 2 SET teacher and management release                | DT leader. Behaviour monitoring.  |
| Charlotte Hilton              | Year 3 Teacher   | Geography Leader  |
| Bethany Reay                  | Year 4 Teacher – NQT                                     | Shadow PE Leader  |
| Rebecca Dixon                 | Year 4 Teacher   | RE Leader<br>Assistant English Leader   |
| Stuart McVittie<br>Mathews    | Year 5 Teacher   | PE Leader   |
| Claire Justice                | Year 6 SETs Teacher (0.8)                                | History Leader  |
| Steven Millett                | Year 6 Teacher   | Assistant Maths Leader  |
| Rebecca Wilkinson             | Year 6 Teacher   | Science Leader – Teaching Leader  |
| Louise Steel                  | ASD Base Teacher (0.6)                                   | Assistant English Leader  |
| Geraldine Mole                | PPA Teacher (0.8)<br>Art                                 | Art & Display Leader  |
| Philip Arthur                 | PPA Teacher<br>ICT                                       | ICT Leader<br>Website & management of ICT, including wireless technology.   |
| Lesley Dickinson              | Nurture/Thrive Teacher                                   | Behaviour specialist  |

| Support Staff            |                      |                                     |
|--------------------------|----------------------|-------------------------------------|
| Jean Green               | HLTA (0.5) LSA (0.5) | Year 4                              |
| Rebecca Halton           | LSA                  | Year 6/2                            |
| Carole Allen             | LSA                  | Year 1                              |
| Deb Andrews              | LSA resources        |                                     |
| Melanie Dury             | LSA                  | ASD Base                            |
| Lorraine Edmonds         | HLTA (0.5) LSA (0.5) | Forest School Leader Year 3         |
| Jackie Bloomer           | LSA                  | Reception                           |
| Ravinder Kaur            | SEN LSA              | Nurture                             |
| Lisa Newall              | HLTA (0.5) LSA (0.5) | Year 3                              |
| Debbie Normanton         | LSA resources        |                                     |
| Tara Wall                | LSA                  | Reception                           |
| Craig Foster             | Sports LSA           | Nurture                             |
| Monica Bottoms           |                      | School Support Officer              |
| Office Staff             |                      |                                     |
| Paula Thomson            | Office               | School Business Manager             |
| James Anderson           | Office               | Parent Liaison & Attendance Manager |
| Linda Atchison           | Office               | Finance Officer and Administrator   |
| Michelle Telford         | Office               | Administration Assistant            |
| Additional Support Staff |                      |                                     |
| Carol Nixon              | ICT Technician       |                                     |
| Paul Greatbatch          | ICT Technician       |                                     |
| Site Supervisors         |                      |                                     |
| Harry Trotter            | Caretaker            |                                     |
| Lunchtime Staff          |                      |                                     |
| Susan Leech              | Lunch Supervisor     |                                     |
| Pamela Longworth         | Lunch Supervisor     |                                     |
| Victoria Morris          | Lunch Supervisor     |                                     |
| Marie Scarr              | Lunch Supervisor     |                                     |
| Joy Turnbull             | Lunch Supervisor     |                                     |
| Alison Wiberg            | Lunch Supervisor     |                                     |

CPD – Continuous Professional development

SCITT = School Centred initial teacher training

SDP = School development Plan

ASD – Autistic Spectrum Disorder

TLR = Teaching & Learning Responsibility Point

SENCo – Special Educational Needs Co-ordinator

BIP = Behaviour Improvement Partner

HLTA = Higher Level Teaching Assistant

SEF = Self-Evaluation Form

LAC = Looked after Children

SEN = Special Educational needs

PSHCE = Personal, Social, Health, Citizenship Education

SMT = Senior Management Team

LSA = Learning Support Assistant

SLT = Leadership Team

MT = Management Team

NQT = Newly Qualified Teacher